

Meet Referee Responsibilities

Deb Tritt 1/12

The Meet Referee is assigned by the assignor. As soon as all of the contracts have been accepted, the assignor will send the names of the other contracted judges to the Meet Referee.

Prior to the Meet

- Contact the meet director to discuss meet logistics (session times, levels, team competition).
- For an X-cel meet, the pay rate should be discussed with the Meet Director and passed on to the judges before the meet. See page 64 in R&P.
- When assigning events, take into consideration any special requests (ie – being a mentor, having an event at a state meet, etc). Every judge should be willing and able to judge every meet with any judge. Requests to not judge a specific event or with a specific judge should not be considered. Send assignments and session times to the judges via email as soon as possible, but at least one week prior to the meet. A copy of the event assignments should also be sent to the assignor, the Meet Director and the SJD.
- Inform meet director of hotel needs, if necessary.
- Provide the contracted judges with an emergency contact number.
- The Meet Referee should come with a complete set of materials, including an R&P.

At the Meet

- Discuss meet specifics with the meet director (event special awards, rotations, palm pilots, etc.).
- Provide a Judges' Pay Sheet
- Confirm all judges sign the sanction and have valid credentials
- Conduct a judges meeting. Review the meet format and touch procedures. Complete base scoring for state meets.
- For an Optional session, assure that all judges have a Start Value Chart.
- Attend the coaches meeting (run by the Meet Director) and be available for any questions.
- Handle any inquiries. Review the basis for inquiries. Compulsories (incorrect elements, evaluation of major elements, fall, neutral deductions or unusual occurrences) and Optionals (start value, falls, neutral deductions or unusual occurrences). See page 51 in R&P.
- Give official warnings for incorrect attire, coach speaking/signaling to gymnast during routine, additional landing mat on floor to be marked with out of bounds chalk lines.
- Check scores and sign the score sheets.
- Record times the sessions started and ended.
- Complete the Judges' Pay Sheet and circulate to the judges to initial prior to submitting it to the meet director for payment.

Sanction Infractions

Any and all infractions must be noted on the **front** of the sanction and signed by the meet referee. The infractions are not up to the judge's discretion. See page 66 in R&P.

Examples of common infractions:

- Warm Up Time - denote if gymnasts are on the floor prior to 8:00 AM.
- Competition Ending Time – denote if gymnasts are on the competition floor after 10:00 PM (excluding awards).
- USAG Numbers – all coaches and competing athletes must have a valid USAG number.
- Session Time – denote if the athletes are on the floor longer than 5.0 hours (from warm ups through the end of competition (excluding awards).
- Exceeding the number of judgments allowed per competition type
- Violation of any regulation within the R&P.

Pay Sheet Clarifications

- A portion of the hourly rate may be broken into halves, not less. Record and add up the actual time for all sessions for a day. Using this total, round off to the nearest half hour (i.e. a total of 7 hours 10 minutes of judging will be considered 7 hours; a total of 7 hours 25 minutes will be considered as 7 ½ hours.
- For the purpose of recording hours, the 1st session starts with the meet director's reported start time (unless the meet starts earlier). Time ends when the judges have completed checking scores. Following sessions start at march-in.
- For meets with multiple sessions, the actual judging time is calculated, allowable break time is determined and if the break time is exceeded, the excess will be considered as additional judging time.
- Clearly mark the top of the pay sheet if X-cel rates apply.

After the Meet

Please pass on to the SJD any unusual or questionable occurrences – pass on any good things also! The idea is to stop small problems, either ethics, education, or just common sense, before they get to be big problems. All Meet Referees should understand this need and work together for the betterment of all of our judges.